

Confidentiality policy

The Academy, as far as practicable, shall consider all submitted information, documents and reports to be proprietary and their contents shall not be disclosed to another party, except as required by court order, legal proceedings or by owner's authorisation.

The term "information" includes all information provided directly or indirectly, verbally or in writing or otherwise (including electronic information or other means) and any business information.

The company requires that employee obligations with respect to confidentiality will continue to be valid beyond the period of familiarization and employment, regardless of the duration of employment period.